

## Guide to extended and extraordinary opening hours at Avinor airports

Avinor airport's opening hours are adapted to traffic needs and a suitable shift plan. In principle, all smaller airports have minimum crew and limited flexibility. Most airports open just before the first scheduled flight and close shortly after the last. Some airports also close between flights during daytime.

Additional ad hoc needs are covered through extended or extraordinary opening hours, and the remuneration shall, as a minimum, cover Avinor's expenses in accordance with Section 39 of the Regulations on charges for use of airports operated by Avinor and AIP AD 1.1 para 1.5.

### Extended Opening Hours according to AD 1.1

Extended opening hours means that the closing of the airport is delayed, and the airport able to handle landing, departure and passengers for single flights shortly after normal closing hours. Extended opening hours shall not handle temporary or permanent route changes. After agreement with the airport manager, extended opening hours may, to a limited extent be used to secure alternate.

#### Routine

- 1) The airline notifies the need for extended opening hours at least 60 minutes before scheduled time of arrival to the airport, either via the appropriate area control centre unit or directly to the airport
- 2) The airport/control centre unit confirms extension of opening hours
- 3) For scheduled traffic, billing starts when ATA/ATD is more than 60 minutes after schedule. For other traffic such as charter etc., billing accrues per commenced hour from planned closing time.
- 4) Maximum extension is three hours after scheduled landing / departure. Needs beyond this are treated as extraordinary opening hours.

#### Rates

Table A	Extended Opening pr. Commenced Hour*			
	F&R CAT	4	5/6	7
AFIS		3 760	5 000	6 240
ATC		4 850	6 090	7 330
Security		820	Pr inspector	

\* Additional charge for Sundays, public holidays etc. 50 %

### Extraordinary Opening Hours

Extraordinary opening hours is offered to handle ad hoc needs that cannot be handled as an extended opening. The scheme only applies to airports with on-duty arrangement or by separate agreement.

#### Routine

1. The airline notifies need for extraordinary opening hours within 48 hours before the flight is planned
2. The request is addressed directly to the airport
3. The airport shall confirm that the agreement for extraordinary opening can be met as soon as possible and no later than 24 Hours after receipt of the request
4. Additional costs for extraordinary opening will be invoiced according to the rates below

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### Rates

<b>Table B</b>	<b>Extraordinary Opening up to 2 hours*</b>			
<b>ATS</b>	<b>F&amp;R CAT</b>			
AFIS		7 520	10 000	12 480
ATC		14 440	16 920	19 400
<b>Security</b>		2 460	Pr inspector	

<b>Table C</b>	<b>Extraordinary Opening pr Hour After 2 Hours*</b>			
<b>ATS</b>	<b>F&amp;R CAT</b>			
AFIS		3 760	5 000	6 240
ATC		4 850	6 090	7 330
<b>Security</b>		820	Pr inspector	

\* Additional charge for Sundays, public holidays etc. 50 %